

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
MARCH 20, 2014**

**1. CALL TO ORDER**

Mayor Robert G. Knowlton called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Present were Mayor Bob Knowlton, Councilors Dolly Wallace, Wayne Ake, Russ Walkup and Bill Kennedy, Clerk/Administrator Gayle Jones and Assistant Clerk Cheryl Hibdon. Attorney David Chavez arrived at 6:37 p.m.

**3. SILENT INVOCATION**

Mayor Knowlton asked everyone to continue to remember our armed forces personnel; those families who have suffered lost lives and our EMS, police and fire.

**4. PLEDGE OF ALLEGIANCE**

Councilor Wallace led the Pledge of Allegiance.

**5. APPROVAL/DISAPPROVAL OF AGENDA**

Councilor Walkup moved to approve the agenda. Councilor Ake seconded. **Motion carried unanimously.**

**6. APPROVAL/DISAPPROVAL OF MINUTES**

**February 20, 2014 Regular Meeting**

Mayor Knowlton stated that the minutes would stand as presented.

**7. DEPARTMENTAL REPORTS**

Police Chief Greg Jones gave the monthly Police Department report for February.

Lillie McNabb stated that Peralta held the Public Hearing for the Agency on Aging on March 19, 2014.

Bob Courtney gave an update on the EVCCP memorial and announced that the dedication of the memorial would be held on May 10 at 1:00 p.m. in the library addition.

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## **8. TREASURER'S REPORT**

Councilor Walkup moved to approve the February Treasurer's report. Councilor Ake seconded. **Motion carried unanimously.**

## **9. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES**

Cheryl Florence, Yucca Little League, stated that she had met with Clerk/Administrator Gayle Jones and Maintenance Supervisor James Padilla and thanked them for having the trees trimmed and the concession stand repaired at the recreation site. She reminded everyone that opening day would be held on March 29.

## **10. PROCLAMATIONS**

Mayor Knowlton read a proclamation recognizing April 1, 2014 as National Service Recognition Day.

Bertha Flores, Valencia County Retired Senior Volunteer Program (RSVP), announced she would be holding a luncheon to honor the senior volunteers on April 25, 2014.

## **11. ORGANIZATIONAL MEETING**

### **A. Consideration of Appointment of Mayor Pro-Tem**

Mayor Knowlton asked the council to consider reappointing Mayor Pro-Tem Wayne Ake.

Councilor Wallace moved to reappoint Mayor Pro-Tem Ake. Councilor Kennedy seconded. **Motion carried unanimously.**

### **B. Consideration of Appointment of Clerk/Administrator**

Mayor Knowlton stated that he would like to reappoint Ms. Gayle Jones.

Councilor Walkup moved to appoint Gayle Jones as Clerk/Administrator. Councilor Kennedy seconded. **Motion carried unanimously.**

### **C. Consideration of Appointment of Treasurer**

Mayor Knowlton stated that he would like to reappoint Debra Kelly.

Councilor Kennedy moved to reappoint Debra Kelly as Treasurer. Councilor Walkup seconded. **Motion carried unanimously.**

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**D. Consideration of Appointment of Police Chief**

Mayor Knowlton stated that he would like to reappoint Chief Greg Jones.

Councilor Ake moved to reappoint Chief Greg Jones. Councilor Wallace seconded. **Motion carried unanimously.**

**E. Consideration of Appointments to Planning and Zoning Commission**

Mayor Knowlton reported that Dan Garrison has stepped down from the commission and thanked Dan for all the efforts he made while on the Planning and Zoning Commission.

Mayor Knowlton stated that he would like to appoint the following names to the Planning and Zoning Commission: Karen McAda, Carl Hulsey and Robert Morgan.

Councilor Walkup moved to appoint Karen McAda, Carl Hulsey and Robert Morgan to the Planning and Zoning Commission. Councilor Ake seconded. **Motion carried unanimously.**

**F. Consideration of Appointments to Personnel Board**

Mayor Knowlton stated that he would like to appoint Sharon Eastman, Ron Gigger and Dara Ferguson to the Personnel Board.

Councilor Ake moved to appoint Sharon Eastman, Ron Gigger and Dara Ferguson to the Personnel Board. Councilor Walkup seconded. **Motion carried unanimously.**

**G. Consideration of Appointments to Library Board**

Mayor Knowlton stated that Lisa Craig resign from the Library Board and he thanked her for the awesome job she did serving as secretary.

Mayor Knowlton stated that he would like to reappoint Lillie McNabb and Cyndy McCrossen and appoint Laurie Kastelic to the Library Board.

Councilor Wallace moved to reappoint Lillie McNabb and Cyndy McCrossen and appoint Laurie Kastelic to the Library Board. Councilor Ake seconded. **Motion carried unanimously.**

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## **12. OLD BUSINESS**

### **A. Discussion/Consideration of Village 40<sup>th</sup> Anniversary Celebration**

Mayor Knowlton stated that the Bosque Farms Rodeo Association along with the Fair Board would be adding additional activities for their anniversary during the fair; such as, a community barbecue on Friday night and a horse show event on Sunday. He stated that the BFRA was trying to organize a community barbecue for the first weekend in May. He stated that the BFRA would love to have the Village's involvement in these events. Mayor Knowlton also stated that the fair board would be distributing their regular fair booklet along with a glossy commemorative addition that would be for sale. They would sell ads and would include historical information in the book.

Councilor Wallace suggested that the Mayor represent the council at the other organizational meetings.

### **B. Consideration of Adoption of Ordinance for E-Cigarette/Vapor Regulations**

Councilor Walkup had a couple of typo corrections.

Councilor Walkup moved to adopt the Ordinance for E-Cigarette/Vapor Regulations with corrections. Councilor Kennedy seconded. **Motion carried unanimously.**

### **C. Discussion/Consideration of Publication of Three Strikes Business Violation Ordinance**

Councilor Wallace suggested forming a workshop or committee to discuss this ordinance.

Councilor Walkup stated that a workshop would be beneficial.

Councilor Ake stated that this ordinance needed to be done soon.

Clerk/Administrator Jones suggested holding a workshop on Monday, March 31, 2014 at 6:00 p.m.

Councilor Ake moved to postpone this until after the workshop, for the April meeting. Councilor Kennedy seconded. **Motion carried unanimously.**

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### **13. NEW BUSINESS**

#### **A. Consideration of Publication of Amendments to the Sewer Service Ordinance 9-3-20**

Councilor Walkup suggested a verbiage change to 9-3-20.6 to read in part “the Utilities Director may recommend to the Clerk/Administrator ~~the Clerk/Administrator adjust an~~ **adjustment** to the Customer’s sewer bill...” Gayle corrected some typos.

Councilor Ake moved to approve the publication of amendments to the Sewer Service Ordinance No. 9-3-20 with changes. Councilor Kennedy seconded. **Motion carried unanimously.**

#### **B. Consideration of Disposition of Old Tables at Community Center**

Clerk/Administrator Jones stated that someone offered the old tables to the Town of Peralta for their seniors.

Councilor Ake stated that the tables should stay in Bosque Farms as we have cookouts in the park and the Fire Department hosts appreciation dinners and someone donates tables to that.

Councilor Wallace suggested storing them to see how much they are used in the next year or two.

Councilor Wallace moved to hold on to the tables for the time being. Councilor Ake seconded. **Motion carried unanimously.**

### **14. MAYOR & COUNCILOR’S REPORTS**

**Councilor Walkup** thanked Dan Garrison and all the volunteers on the Planning and Zoning Commission.

**Councilor Ake** also thanked Dan Garrison and the Planning and Zoning Commission for their hard work.

**Councilor Kennedy** also expressed his thanks. He announced that the Annual Route 66 Swap Meet would be held on May 4, 2014 and the Summer Fest Car Show would be held on June 28, 2014.

**Councilor Wallace** also thanked the Planning and Zoning Commission and all the appointees and she welcomed Mr. Morgan.

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**Mayor Knowlton** thanked the appointees also. He stated that the tennis courts were now open. He announced the Little League opening day on March 29. He also talked about a capital outlay allotment to rehab the tank at Well # and a \$75,000.00 allotment for Village improvements for office safety, including securing the front office area. He did state that the Village did not receive any money for the wastewater treatment plant upgrades.

It was suggested that the Village present a plaque to Dan Garrison for his service on the Planning and Zoning Commission.

**15. ADJOURNMENT**

Mayor Knowlton adjourned the meeting at 7:20 p.m.

**PASSED, APPROVED AND ADOPTED THIS 17<sup>TH</sup> DAY OF APRIL 2014**

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Robert G. Knowlton, Mayor

(SEAL)

ATTEST:

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Gayle A. Jones, Clerk/Administrator