

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
MARCH 17, 2016**

1. CALL TO ORDER

Mayor Wayne Ake called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present were Mayor Wayne Ake, Councilors Jason Hatch, Russ Walkup, Bill Kennedy and Chad Wood, Clerk/Administrator Gayle Jones, Assistant Clerk Cheryl Hibdon, P & Z Officer Loretta Hatch, Treasurer Michelle Fryhover, Police Chief Greg Jones and Attorney Mark Jarmie.

3. SILENT INVOCATION

Mayor Ake asked everyone to continue to remember our men and women in service who are in harm's way and our first responders: EMS, police and fire. He also asked everyone to remember Chief Jones' daughter, who was involved in an automobile accident this week.

4. PLEDGE OF ALLEGIANCE

Councilor Wood led the Pledge of Allegiance.

Mayor Ake introduced the two new councilors, Councilman Wood and Councilman Hatch.

5. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Walkup moved to approve the agenda. Councilor Kennedy seconded. **Motion carried unanimously.**

6. APPROVAL/DISAPPROVAL OF MINUTES

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Councilor Walkup corrected line 43 on page 1347 to read "amended" motion and corrected line 45 on page 1347 to read "original" motion.

Mayor Ake stated that the minutes would stand as corrected.

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7. DEPARTMENTAL REPORTS

Police Chief Greg Jones gave the Police Department monthly report for February 2016.

Lillie McNabb, Older America Program, reported that they had another assessment in Belen for the RSVP program. She announced that April 5 would be Senior Day and they are asking for proclamations from the municipalities and the county.

Judge Dolly Wallace gave a brief report on her training that she is attending for her new position. She stated that if Village ordinances refer to state law, she cannot uphold that state law in her court. It must be referenced in Village ordinances. She also stated that she has someone who has volunteered to be a bailiff for her. Her first court will be held on Monday morning at 9:00 a.m.

8. TREASURER'S REPORT

Councilor Kennedy moved to approve the February 2016 Treasurer's report. Councilor Wood seconded. **Motion carried unanimously.**

9. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES

Bob Knowlton, Bosque Farms resident, welcomed the two new councilors. He also volunteered to help with Economic Development.

Frank Cox, Bosque Farms resident, complained about the grounds at the community center.

Loretta Hatch, P & Z Officer, responded to Mr. Cox complaint. She is applying for a grant for landscaping at the community center.

10. ORGANIZATIONAL MEETING

A. Consideration of Appointment of Mayor Pro-Tem

Councilor Hatch nominated Councilor Walkup as Mayor Pro-Tem. Councilor Kennedy seconded. **Motion carried unanimously.**

B. Consideration of Appointment of Clerk/Administrator

Mayor Ake recommended Gayle Jones for Clerk/Administrator.

Councilor Walkup moved to approve the appointment of Gayle Jones as Clerk/Administrator. Councilor Kennedy seconded. **Motion carried unanimously.**

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C. Consideration of Appointment of Treasurer

Mayor Ake recommended Michelle Fryhover for Treasurer.

Councilor Walkup moved to approve the appointment of Michelle Fryhover as Treasurer. Councilor Hatch seconded. **Motion carried unanimously.**

D. Consideration of Appointment of Police Chief

Mayor Ake recommended Greg Jones for Police Chief.

Councilor Kennedy moved to approve the appointment of Greg Jones as Police Chief. Councilor Walkup seconded. **Motion carried unanimously.**

E. Consideration of Appointments to Planning and Zoning Commission

Mayor Ake recommended Karen McAda to the P & Z Commission.

Councilor Walkup moved to approve the appointment of Karen McAda to the P & Z Commission. Councilor Kennedy seconded. **Motion carried unanimously.**

Mayor Ake recommended Carl Hulseley to the P & Z Commission.

Councilor Kennedy moved to approve the appointment of Carl Hulseley to the P & Z Commission. Councilor Hatch seconded. **Motion carried unanimously.**

Mayor Ake recommended Robert Morgan to the P & Z Commission. Councilor Walkup moved to approve the appointment of Carl Hulseley to the P & Z Commission. Councilor Kennedy seconded. **Motion carried unanimously.**

Mayor Ake recommended Dan Garrison to the P & Z Commission to replace Chad Wood. Councilor Kennedy moved to approve the appointment of Dan Garrison to the P & Z Commission. Councilor Wood seconded. **Motion carried unanimously.**

F. Consideration of Appointments to Personnel Board

Mayor Ake recommended that Sharon Eastman, Dara Ferguson and Ron Gigger remain on the Personnel Board.

Councilor Walkup moved to approve the appointments of Sharon Eastman, Dara Ferguson and Ron Gigger to the Personnel Board. Councilor Kennedy seconded. **Motion carried unanimously.**

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G. Consideration of Appointments to Library Board

Mayor Ake recommended Lillie McNabb to the Library Board for one year.

Councilor Hatch moved to approve the appointment of Lillie McNabb to the Library Board. Councilor Walkup seconded. **Motion carried unanimously.**

Mayor Ake recommended Laurie Kastelic to the Library Board.

Councilor Kennedy moved to approve the appointment of Laurie Kastelic to the Library Board. Councilor Wood seconded. **Motion carried unanimously.**

Mayor Ake recommended Cindy McCrossen to the Library Board.

Councilor Hatch moved to approve the appointment of Cindy McCrossen to the Library Board. Councilor Walkup seconded. **Motion carried unanimously.**

11. OLD BUSINESS

A. Consideration of Adoption of Amendments to the Animal Control Ordinance 8-2-1 & 8-4-7

Councilor Walkup moved to approve the adoption of amendments to the Animal Control Ordinance 8-2-1 & 8-4-7. Councilor Kennedy seconded. **Motion carried unanimously.**

12. NEW BUSINESS

A. Consideration of Installation of a Master Meter for Virgil Proctor at 330 Trinity Drive

Clerk/Administrator Jones read the existing water ordinance regarding master meters.

Councilor Walkup moved to approve installation of a master meter for Virgil Proctor at 330 Trinity Drive. Councilor Kennedy seconded.

Mr. Proctor is requesting a 2” meter to serve 16 units in his mobile home park on Trinity Drive and Mitchell Loop. As the ordinance now reads, that would be a cost of \$2,040.00 per unit, or \$32,640.00.

Mr. Proctor is asking the council to consider looking at the master meter portion of the ordinance regarding the tap fees. He stated that otherwise he was not interested in hooking up to the Village water.

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Councilor Walkup suggested looking at the tap fees in the ordinance. Council agreed.

Mayor Ake also suggested looking at the water charges for a master meter.

Councilor Walkup withdrew his motion to consider a master meter for Virgil Proctor.
Councilor Kennedy withdrew his seconded.

Councilor Walkup moved to postpone this agenda item. Councilor Kennedy seconded.

Motion carried unanimously.

Mayor suggested having a workshop with the water department involved.

B. Discussion of Senior Housing Developments

Attorney Jarmie had some questions. He had no problem with the intent of a, b and c of the ordinance. He stated that there are no definitions of permissive uses.

Sharon Eastman, P & Z Commission, stated that the commission assumed there would be another joint workshop to address Attorney Jarmie's concerns. She stated that the definitions are in the planning and zoning ordinance and this is just a segment of that ordinance.

Councilor Walkup suggested having a workshop on the master meter for Virgil Proctor and also discuss the water and sewer budget. That workshop was scheduled for Tuesday, March 29, 2016 at 6:00 p.m.

Another workshop would be held during the second week of April to address senior housing.

13. MAYOR & COUNCILOR'S REPORTS

Councilor Wood thanked everyone for their support during the election.

Councilor Kennedy stated that a hunter safety class was held over the weekend and 16 people attended.

Councilor Walkup wished everyone a Happy St. Patrick's day. He also congratulated the councilors, judge and nominees.

Councilor Hatch thanked everyone for their support and looks forward to serving this community.

Mayor Ake thanked everyone for the opportunity to serve the community again. He will start utilizing volunteers.

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14. ADJOURNMENT

Mayor Ake adjourned the meeting at 7:32 p.m.

PASSED, APPROVED AND ADOPTED THIS 21ST DAY OF APRIL 2016

Wayne Ake, Mayor

(SEAL)

ATTEST:

Gayle A. Jones, Clerk/Administrator