

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS, NM  
MINUTES OF THE BUDGET WORKSHOP  
MARCH 14, 2013**

**1. CALL TO ORDER**

Mayor Robert G. Knowlton called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Present were Mayor Robert Knowlton, Councilors Dolly Wallace , Wayne Ake, Bill Kennedy and Russ Walkup, Clerk/Administrator Gayle Jones, Treasurer Debra Kelly, Judge Lar Thomas and Police Chief Greg Jones.

**3. DISCUSSION OF 2013-2014 JUDICIAL AND POLICE DEPARTMENT BUDGETS**

**Judicial Budget**

Clerk/Administrator Jones and Treasurer Kelly explained the proposed changes to the judicial budget.

Judge Thomas stated that the Court is running very smoothly with the current staff of 1 full-time and 1 part-time. The Judge also stated that he had reduced his proposed budget when he met with the Clerk/Administrator and the Treasurer.

Judge Thomas stated that according to a Supreme Court Case, he had control over judicial personnel. The Judge went on to state that this case law gave him the authority to set wages and he was proposing a \$1.00 per hour raise for Julie Gabaldon effective April 1, 2013. He provided the referenced case law to the Governing Body in February.

Mayor Knowlton agreed with much of what Judge Thomas said; however, the case law does not give the judge power to set the budget and/or salary. State Statutes give the Governing Body the authority to set budget, which includes salaries. There was discussion.

Judge Thomas stated that the Governing Body was required to set a court budget that was adequate to run the court, which could include making the part-time employee full time eventually. Dolly Wallace stated that Judge Thomas just informed the Council that the court was running smoothly with the existing personnel of one part-time and one full-time employee. Judge Thomas stated that he had to have a contingency plan if and when the Court Clerk ever retired.

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Clerk/Administrator Jones stated that this would affect the sixteen (16) hours that Julie is working as an Administrative Assistant. She stated that the increase was not in the general fund budget to raise her to \$11.00 per hour.

Ms. Jones further stated that raising Julie to \$11.00 would be unfair to the other part-time Administrative Assistant, who has been here considerably longer. She stated that the judicial budget was raised by \$10,913.35 in November to make Julie a full-time employee with benefits and include sixteen (16) hours as Administrative Assistant.

There was discussion about the personnel policy, leave and benefits and if the court had their own personnel policy.

Mayor Knowlton stated that Julie's raise would require a budget adjustment at next week's meeting. There was discussion.

#### **General Fund**

Police Chief Greg Jones discussed the budgets for the police department, 211 Law Enforcement Protection Fund and 299 Traffic Safety Fund.

The next budget meeting was scheduled for Wednesday, March 27, 2013 at 7:00 a.m.

There was discussion on employee insurance and the changes that the City of Albuquerque is making.

#### **4. ADJOURNMENT**

Mayor Knowlton adjourned the meeting at 8:23 p.m.

**PASSED, APPROVED AND ADOPTED THIS 18<sup>TH</sup> DAY OF APRIL 2013.**

(SEAL)

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Robert G. Knowlton, Mayor

ATTEST:

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Gayle A. Jones, Clerk/Administrator