

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
JULY 16, 2015**

1. CALL TO ORDER

Mayor Robert G. Knowlton called the meeting to order at 5:45 p.m.

2. ROLL CALL

Present were Mayor Bob Knowlton, Councilors Wayne Ake, Bill Kennedy and Russell Walkup, Clerk/Administrator Gayle Jones, Treasurer Debra Kelly, Assistant Clerk Cheryl Hibdon, Police Chief Greg Jones and Attorney Mark Jarmie. Councilor Dolly Wallace was absent.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2) & (7) NMSA, 1978, REGARDING PERSONNEL MATTERS REGARDING HIRING A POLICE OFFICER

Attorney Jarmie requested a motion to adjourn. Councilor Walkup moved to adjourn to executive session at 5:45 p.m. Councilor Kennedy seconded. **Motion carried unanimously.**

Councilor Walkup moved to reconvene at 5:57 p.m. Councilor Ake seconded. **Motion carried unanimously.**

Attorney Jarmie stated that the Governing Body adjourned to executive session at 5:45 p.m. and the only matters discussed in pursuant to 10-15-1 H (2) & (7) were personnel matters.

4. SILENT INVOCATION

Mayor Knowlton asked everyone to continue to remember our service men and women who put themselves on the line in service for our country, the families who have lost loved ones and our first responders: EMS, police and fire.

5. PLEDGE OF ALLEGIANCE

Councilor Kennedy led the Pledge of Allegiance.

6. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Ake moved to approve the agenda by amending it to add a discussion item only regarding a letter received by the Valencia County Commission dated July 15, 2015. Councilor Walkup seconded. **Motion carried unanimously.**

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Mayor Knowlton added the discussion item under 13. A. New Business.

7. APPROVAL/DISAPPROVAL OF MINUTES

June 11, 2015 Joint Workshop with P & Z

Mayor Knowlton stated that the minutes would stand as presented.

June 18, 2015 Regular Meeting

Mayor Knowlton stated that the minutes would stand as presented.

July 7, 2015 Special Meeting

Mayor Knowlton stated that the minutes would stand as presented.

8. DEPARTMENTAL REPORTS

Sgt. Dawne Roberto gave the Police Department Report for June 2015.

Fire Chief Spencer Wood updated the council on fire department activities.

Utilities Director Cliff Hibdon and all water and sewer employees were in attendance as Mayor Knowlton acknowledged them on receiving the award from NM Rural Water Association for Wastewater System of the Year.

Lillie McNabb gave a report on the Older Americans Program. She announced that the Agency on Aging conference would be at Isleta Casino and Resort on August 18th and 19th and Senior Day at the Valencia County Fair would be on August 30th.

9. TREASURER'S REPORT

Councilor Walkup moved to approve the June 30, 2015 Treasurer's report. Councilor Ake seconded. **Motion carried unanimously.**

Councilor Walkup moved to approve Resolution #842-15 accepting the 2014 - 2015 4th Quarter Report. Councilor Kennedy seconded. **Motion carried unanimously.**

10. PRESENTATIONS

The presentation was given to Wastewater Treatment Plant employees during department reports.

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11. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES

Jim Bruhn, Bosque Farms resident, was in attendance to ask for a location on Arena Road to install a gate. He also asked about the Village repairing a pothole on that road.

Mayor Knowlton stated that the Village needs to determine if the Village actually owns this road and if it does, the Village would install 'No Parking' signs on the sides of the road and the police department would enforce it. He stated that this applied to repairing the pothole also.

Lillie McNabb, Bosque Farms resident, invited the council to stop by the community center for lunch; they are now feeding between 50 – 67 people for lunch, the dances are full and there are a lot of activities available there for all ages.

12. OLD BUSINESS

A. Consideration of Adoption of Amendments to Water Service Ordinance 9-2-8, 9-2-12, 9-2-18 & 9-2-19

Councilor Walkup moved to approve amendments to Water Service Ordinance 9-2-8, 9-2-12, 9-2-18 and 9-2-19. Councilor Ake seconded. **Motion carried unanimously.**

13. NEW BUSINESS

A. Discussion of Letter Received by Valencia County Commission Dated July 15, 2015

Clerk/Administrator Jones gave the history of receiving the letter. She stated that Valencia County is withdrawing payment of EMS taxes to all municipalities within Valencia County, stating they needed the money for the county EMS.

There was discussion and all comments showed concern for this action and what the possible outcome would be for mutual aid in Valencia County.

Attorney Jarmie will look into this matter.

B. Consideration of Resolution #840-15 Amending the 2014-2015 Budget (Line Item Adjustments)

Councilor Walkup moved to approve Resolution #840-15 amending the 2014-2015 budget (line item adjustments). Councilor Ake seconded. **Motion carried unanimously.**

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C. Consideration of Resolution #841-15 Amending the 2014-2015 Budget (Increases)

Councilor Walkup moved to approve Resolution #841-15 amending the 2014-2015 budget (increases). Councilor Ake seconded. **Motion carried unanimously.**

D. Consideration of Resolution #843-15 Adopting the 2015-2016 Final Budget

Councilor Walkup moved to approve Resolution #843-15 adopting the 2015-2016 final budget. Councilor Kennedy seconded. **Motion carried unanimously.**

E. Consideration of Resolution #844-15 Adopting a Schedule of Fees and Fines for Animal Control Ordinance 8-1

Councilor Walkup moved to approve Resolution #844-15 adopting a schedule of fees and fines for Animal Control Ordinance 8-1. Councilor Ake seconded.

Clerk/Administrator Jones stated that a quarantine fee needed to be established.

Councilor Walkup suggested a quarantine fee of \$50.00 per day for first and second offenses and leaving \$100.00 per day for third offense.

He suggested \$50.00 annual registration fee per dangerous dog.

Councilor Walkup also suggested having separate sections for reclaiming fees and impound fees, but leaving the fees the same.

Councilor Walkup moved to amend the motion by adding above changes. Councilor Ake seconded.

Mayor Knowlton called for a vote on the original motion. **Motion carried unanimously.**

Mayor Knowlton called for a vote on the amended motion. **Motion carried unanimously.**

F. Consideration of Publication of Amendments to Property Maintenance Ordinance 7-3-11 and 7-3-12

Councilor Walkup moved to approve publication of amendments to Property Maintenance Ordinance 7-3-11 and 7-3-12. Councilor Kennedy seconded. **Motion carried unanimously.**

G. Consideration of Publication of Sewer Loan Refinance Ordinance #2015-02

Councilor Walkup moved to approve publication of Sewer Loan Refinance Ordinance #2015-02. Councilor Ake seconded. **Motion carried unanimously.**

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H. Consideration of Hiring a Police Officer

Councilor Ake moved to hire Mike Kennedy as a police officer in the position of Operations Lieutenant. Councilor Kennedy seconded. **Motion carried unanimously.**

14. MAYOR & COUNCILOR'S REPORTS

Councilor Walkup asked if the Village had received a cage box for animal control from Valencia County. Clerk/Administrator Jones stated that we had not. He also asked if animal control carried tranquilizer guns. Clerk/Administrator Jones stated that he did, but that the ketamine was hard to get. Councilor Walkup suggested that the Village buy a new box for animal control. Clerk/Administrator Jones stated that the money was already in the budget for a new cage box.

Councilor Ake asked Mayor Knowlton to appoint a committee to help the Bosque Farms EMS become more active.

Councilor Kennedy congratulated the Wastewater crew on their award. He stated that it was a great honor and they deserve it.

Mayor Knowlton announced that the next library board meeting would be on Tuesday, 7/21/15 at 6:00 p.m. He had an update from Peralta regarding the Hwy 47 project and the sewer project. He announced that the Bosque Farms Community Fair would be next weekend, July 24-25.

15. ADJOURNMENT

Mayor Knowlton adjourned the meeting at 7:15 p.m.

PASSED, APPROVED AND ADOPTED THIS 20TH DAY OF AUGUST 2015

Robert G. Knowlton, Mayor

(SEAL)

ATTEST:

Gayle A. Jones, Clerk/Administrator