

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
MARCH 15, 2012**

1. CALL TO ORDER

Mayor Robert G. Knowlton called the meeting to order at 5:45 p.m.

2. ROLL CALL

Present were Mayor Robert G. Knowlton, Councilors Bill Kennedy, Wayne Ake, Dolly Wallace and Russ Walkup, Clerk/Administrator Gayle Jones and Assistant Clerk Cheryl Hibdon. Attorney David Chavez arrived at 6:20 p.m.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2), NMSA, 1978, REGARDING PERSONNEL MATTERS.

Councilor Wallace moved to adjourn to Executive Session at 5:46 p.m. Councilor Walkup seconded. **Motion carried unanimously.**

Councilor Walkup moved to reconvene at 6:06 p.m. Councilor Ake seconded. **Motion carried unanimously.**

Clerk/Administrator Jones stated that the only subjects discussed in Executive Session were personnel matters.

4. SILENT INVOCATION

Mayor Knowlton asked everyone to continue to remember our service members in harms' way, EMS and Police personnel and those fallen in the line of duty and their families.

5. PLEDGE OF ALLEGIANCE

Councilor Wallace led the Pledge of Allegiance.

6. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Walkup moved to approve the agenda. Councilor Kennedy seconded. **Motion carried unanimously.**

Council Meeting Minutes
3/15/12 Page 2

7. APPROVAL/DISAPPROVAL OF MINUTES

February 16, 2012 Regular Meeting

Councilor Walkup noted that the date should be changed on page 1008, line 11 to the 15th day of March 2012 and line 16 should be changed to Robert G. Knowlton, Mayor.

Mayor Knowlton noted that on page 1007, line 26, former Mayor Ake was a director of a committee for MRCOG.

Mayor Knowlton stated that the minutes would stand as corrected.

8. DEPARTMENTAL REPORTS

Police Chief Greg Jones gave the February monthly report. He also recognized Detective John Valdez for helping save a Peralta resident's life and Officer Jose Abeita for finding an elderly Peralta resident who had wandered off.

9. TREASURER'S REPORT

Councilor Wallace moved to approve the February 2012 Treasurer's Report. Councilor Kennedy seconded. **Motion carried unanimously.**

10. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES

Mayor Knowlton introduced and welcomed Senator Ulibarri from Grants who is now representing the Village of Bosque Farms.

Attorney Chavez also recognized the senator and publicly acknowledged his help for the Bosque Farms library during the legislative session.

Lillie McNabb, Bosque Farms resident, thanked Senator Ulibarri, Representatives David Chavez and Kiki Saavedra. She announced that the Older American Advisory Council would be meeting at the Belen Senior Center on April 18, 2012 at 1:30 p.m. and invited the Governing Body to attend.

Harriett Taylor, Bosque Farms resident, congratulated the council on their election. She informed the Governing Body that Keep America Beautiful wants Bosque Farms to form a committee for Keep Bosque Farms Beautiful. She would like to meet with the mayor, council and Clerk/Administrator. She announce that the April 2012 Cleanup would be held on April 28; meeting at the Village offices.

Council Meeting Minutes
3/15/12 Page 3

11. ORGANIZATIONAL MEETING

A. Consideration of Appointment of Mayor Pro-Tem

Mayor Knowlton asked the Governing Body to appoint Councilor Wayne Ake as Mayor Pro-Tem.

Councilor Wallace moved to appoint Councilor Wayne Ake as Mayor Pro-Tem. Councilor Kennedy seconded. **Motion carried unanimously.**

B. Consideration of Appointment of Clerk/Administrator

Mayor Knowlton asked the Governing Body to appoint Gayle Jones as Clerk/Administrator.

Councilor Walkup moved to appoint Gayle Jones as Clerk/Administrator. Councilor Ake seconded. **Motion carried unanimously.**

C. Consideration of Appointment of Treasurer

Mayor Knowlton asked the Governing Body to appoint Debra Kelly as Treasurer.

Councilor Ake moved to appoint Debra Kelly as Treasurer. Councilor Kennedy seconded. **Motion carried unanimously.**

D. Consideration of Appointment of Police Chief

Mayor Knowlton asked the Governing Body to appoint Greg Jones as Police Chief.

Councilor Ake moved to appoint Greg Jones as Police Chief. Councilor Walkup seconded. **Motion carried unanimously.**

E. Consideration of Library Board Appointments

Mayor Knowlton asked the Governing Body to appoint Cindy McCrossen to the Library Board for a two year term.

Councilor Walkup moved to appoint Cindy McCrossen to the Library Board for a two year term. Councilor Ake seconded. **Motion carried unanimously.**

Council Meeting Minutes
3/15/12 Page 4

F. Consideration of Appointments to Planning and Zoning Commission

Mayor Knowlton asked the Governing Body to appoint Dan Garrison to the Planning and Zoning Commission.

Councilor Kennedy moved to appoint Dan Garrison to the Planning and Zoning Commission. Councilor Walkup seconded. **Motion carried unanimously.**

Mayor Knowlton asked the Governing Body to appoint Carl Hulseby to the Planning and Zoning Commission.

Councilor Wallace moved to appoint Carl Hulseby to the Planning and Zoning Commission. Councilor Kennedy seconded. **Motion carried unanimously.**

Mayor Knowlton asked the Governing Body to appoint Karen McAda to the Planning and Zoning Commission.

Councilor Ake moved to appoint Karen McAda to the Planning and Zoning Commission. Councilor Walkup seconded. **Motion carried unanimously.**

G. Consideration of Appointments to Personnel Board

Mayor Knowlton asked the Governing Body to appoint Ron Gigger to the Personnel Board

Councilor Kennedy moved to appoint Ron Gigger to the Personnel Board. Councilor Walkup seconded. **Motion carried unanimously.**

Mayor Knowlton asked the Governing Body to appoint Sharon Eastman to the Personnel Board

Councilor Walkup moved to appoint Sharon Eastman to the Personnel Board. Councilor Ake seconded. **Motion carried unanimously.**

Mayor Knowlton asked the Governing Body to appoint Dara Ferguson to the Personnel Board

Councilor Kennedy moved to appoint Dara Ferguson to the Personnel Board. Councilor Walkup seconded. **Motion carried unanimously.**

Mayor Knowlton verified with Clerk/Administrator Jones that the employees would elect a representative from the police department and one from the general staff.

Council Meeting Minutes
3/15/12 Page 5

H. Consideration of Appointments to Keep Bosque Farms Beautiful

Mayor Knowlton asked the Governing Body to appoint Harriett Taylor to Keep Bosque Farms Beautiful.

Councilor Kennedy moved to appoint Harriett Taylor to Keep Bosque Farms Beautiful. Councilor Walkup seconded. **Motion carried unanimously.**

12. NEW BUSINESS

A. Consideration of Hiring Planning & Zoning Officer

Councilor Ake moved to approve hiring Loretta Hatch as Planning and Zoning Officer. Councilor Walkup seconded. **Motion carried unanimously.**

B. Consideration of Amendment to Yucca Little League Agreement for 2012

Mayor Knowlton stated that this amendment was for the use of the bathrooms at the recreation site.

Councilor Walkup moved to approve the amendment to Yucca Little League agreement for 2012. Councilor Kennedy seconded. There was discussion. **Motion carried unanimously.**

C. Review of and Consideration of Resolution #766-12 Adopting the CDBG Citizen Participation Plan

Councilor Kennedy moved to approve Resolution #766-12 adopting the CDBG Citizen Participation Plan. Councilor Ake seconded. **Motion carried unanimously.**

D. Review and Consideration of Resolution #767-12 Adopting the CDBG Residential Anti-Displacement and Relocation Assistance Plan and Certification

Councilor Ake moved to approve Resolution #767-12 adopting the CDBG Residential Anti-Displacement and Relocation Assistance Plan. Councilor Kennedy seconded. **Motion carried unanimously.**

E. Consideration of Resolution #768-12 Furthering CDBG Fair Housing

Councilor Wallace moved to approve Resolution #768-12 furthering CDBG Fair Housing. Councilor Kennedy seconded. **Motion carried unanimously.**

Council Meeting Minutes
3/15/12 Page 6

13. MAYOR & COUNCILOR'S REPORTS

Councilor Ake thanked everyone for the sendoff last month.

Councilor Wallace thanked Lillie McNabb and her precinct board for their help on election day.

Councilor Kennedy had no report.

Councilor Walkup congratulated Mayor Knowlton, Councilor Ake and Councilor Wallace on the election. He stated that Bosque Farms would soon be working on setting up an email for Bosque Farms alerts through the Village website.

Mayor Knowlton listed an agenda for his term as Mayor as follows:

- Community Center repairs start at the beginning of April and should be completed mid to late June.
- Funding for the library addition and a time extension for existing grant. The library addition should be completed by the end of this year.
- Cleaning up the Woodall property.
- Revisit the Village's comprehensive use plan (master plan); maps updated and census data updated. Consider possible uses for Woodall property.
- He mentioned that Representative David Chavez would not be running again next term.
- Repair of the Village Council Chambers roof due to rain damage; waiting for insurance company.
- Repair of library roof.
- Completion of Animal Control Ordinance; wants a workshop.
- Continue Economic Development committee.
- Enhance Village website.
- More family oriented events in the Village after completion of library and community center renovations.
- Peralta would like to construct a sewer system in their town and have sewer pump to Bosque Farms for treatment; have a joint meeting with Peralta.
- He apologized for his appearance tonight; working as an extra in the movie The Lone Ranger.

Clerk/Administrator Jones asked the Governing Body to think of budget workshop dates for late March or early April.

Council Meeting Minutes
3/15/12 Page 7

14. ADJOURNMENT

Mayor Knowlton adjourned the meeting at 7:16 p.m.

PASSED, APPROVED AND ADOPTED THIS 19TH DAY OF APRIL 2012

Robert G. Knowlton, Mayor

(SEAL)

ATTEST:

Gayle A. Jones, Clerk/Administrator