

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
JANUARY 19, 2012**

**1. CALL TO ORDER**

Mayor Wayne Ake called the meeting to order at 5:45 p.m.

**2. ROLL CALL**

Present were Mayor Wayne Ake, Councilors Bill Kennedy, Russ Walkup and Bob Knowlton, Clerk/Administrator Gayle Jones and Assistant Clerk Cheryl Hibdon. Attorney David Chavez arrived at 6:12 p.m. Councilor Dolly Wallace was absent.

**3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2) & (7), NMSA, 1978,  
REGARDING PERSONNEL MATTERS AND PENDING LITIGATION**

Councilor Walkup moved to adjourn to Executive Session at 5:45 p.m. Councilor Kennedy seconded. **Motion carried unanimously.**

Councilor Kennedy moved to reconvene at 6:07 p.m. Councilor Walkup seconded. **Motion carried unanimously.**

Mayor Ake stated that the only subjects discussed in Executive Session were personnel matters and pending litigation.

**4. SILENT INVOCATION**

Mayor Ake asked everyone to continue to remember our troops in harms' way; Ben Lujan and his family; and Peggy Leonard, who recently lost her husband, Robert.

**5. PLEDGE OF ALLEGIANCE**

Councilor Kennedy led the Pledge of Allegiance.

**6. APPROVAL/DISAPPROVAL OF AGENDA**

Councilor Walkup moved to approve the agenda. Councilor Kennedy seconded. **Motion carried unanimously.**

**7. APPROVAL/DISAPPROVAL OF MINUTES**

**December 15, 2011 Regular Meeting**

Mayor Ake stated that the minutes would stand as presented.

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## **8. DEPARTMENTAL REPORTS**

Police Chief Greg Jones gave the November and December reports for the police department.

## **9. TREASURER'S REPORT**

Councilor Kennedy moved to approve the December 2011 Treasurer's Report. Councilor Knowlton seconded. **Motion carried unanimously.**

## **10. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES**

Lillie McNabb, Bosque Farms resident, stated that Chief Jones had the most outstanding crew/officers; they recently investigated fraudulent phone calls that she had received. She asked everyone to vote on February 7, 2012 for the Los Lunas Schools Bond Election.

Los Lunas Schools Superintendent Bernard Saiz asked the Governing Body for their support in the upcoming bond election. Also present were Claire Cieremans, Chief Financial Officer and Ron Williams, Assistant Superintendent of Curriculum Operations.

## **11. NEW BUSINESS**

### **A. Thad Porch of Porch and Associates Addresses Council Regarding 2010 Audit and Consideration of Acceptance of Audit Report**

Mr. Porch stated that the Village received an unqualified opinion for the 2010 – 2011 audit which is the best we can receive.

The only finding was that the Village of Bosque Farms does not have the capability to prepare their own financial statement, which carried over from last year's audit. He stated that this would be cleared in 2012 when Clerk/Administrator Gayle Jones and Treasurer Debra Kelly take an on-line course and test to be able to prepare the Village's financial statement.

Councilor Walkup moved to accept the 2010 audit report. Councilor Knowlton seconded. **Motion carried unanimously.**

### **B. Pam Stanley Addresses Council Regarding Yucca Little League and Consideration of Agreement with Yucca Little League for 2012 Season**

Pam Stanley introduced Anthony Lujan as the new President of the Yucca Little League. Mr. Lujan addressed the Governing Body regarding consideration of an agreement with the Yucca Little League for the 2012 season.

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Council Knowlton stated that he supports the Yucca Little League. He stated that the Village did not get the agreement signed by Yucca Little League last year. (Pam Stanley will go by the Village office and sign last year's agreement.) He also asked the league to paint their storage containers at the Bosque Farms recreation site.

Councilor Knowlton moved to approve the agreement with Yucca Little League for the 2012 season. Councilor Kennedy seconded. **Motion carried unanimously.**

**C. Consideration of Precinct Workers and Alternates for March 6, 2012 Election**

Councilor Walkup moved to approve the precinct workers and alternates for the March 6, 2012 election. Councilor Knowlton seconded. **Motion carried unanimously.**

**D. Consideration of Obtaining a Village Credit Card**

Deb Kelly, Treasurer, addressed the Governing Body regarding the different types of credit cards available to the Village of Bosque Farms. She recommended obtaining a Village credit card through the Village's current financial institution, US Bank. The credit cards would need to be in employees' names and the employees suggested were Gayle Jones, Debra Kelly, Spencer Wood and Greg Jones.

Councilor Knowlton moved to approve the Village obtaining a credit card through US Bank. Councilor Kennedy seconded.

Councilor Walkup suggested putting a limit on the amount of the credit card. He also asked if airlines would accept credit cards for airfares under another individual's name. There was discussion.

Councilor Knowlton stated that he would like to have all controls in place and Councilor Kennedy agreed.

Mayor Ake stated that he would like to limit the credit cards to 4 employees and would ask that the Village employees spend locally when possible.

Councilor Knowlton amended his motion to put a \$2500.00 limit on the credit cards with a maximum of 4 cards. Councilor Kennedy seconded the amended motion. **Motion carried unanimously.**

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**E. Consideration of Hiring a Police Officer**

Councilor Kennedy moved to hire Jason Hatch as a police officer. Councilor Walkup seconded. **Motion carried unanimously.**

**12. MAYOR & COUNCILOR'S REPORTS**

**Councilor Walkup** stated that Bosque Farms resident Bob Courtney was working with the Valencia County Historical Society to record historical interviews with residents. The VC Historical Council posted a NM Chronological History poster at the Bosque Farms Community Center. He also stated that he was looking into a first alert email group, so that residents could be notified by email of any emergency situation.

**Councilor Knowlton** stated that the Library board met on December 30, 2011 to elect officers and the next meeting would be held on February 4, 2012.

**Councilor Kennedy** thanked Mayor Ake for eight years of hard work.

**Mayor Ake** announced that the dedication of Well Site #1 honoring Jim Vaughan would be held on February 3, 2012 at 1:00 p.m. Mayor Ake also publicly thanked Senator Michael Sanchez and Congressman Steve Pearce for working with the Valencia County Hispano Chamber of Commerce on the annual mantanza.

**13. ADJOURNMENT**

Mayor Ake adjourned the meeting at 7:13 p.m.

**PASSED, APPROVED AND ADOPTED THIS 16<sup>TH</sup> DAY OF FEBRUARY 2012**

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Wayne Ake, Mayor

(SEAL)

ATTEST:

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Gayle A. Jones, Clerk/Administrator